Parent Teacher Interview Bookings

Author: Phil O'Regan, Head of Secondary School

I am writing to share details of the supervision and parking arrangements for the upcoming Parent Teacher evenings on Tuesday 15 September and Tuesday 22 September.

Students will be dismissed from class at 2:35pm as interviews commence at 3:00pm. Supervision for students in Years 7 – 10 is available up until 3:30pm and will be provided in the Leyshon Lecture Theatre for Y7 and Y8 and in the Senior School Lecture Theatre for Y9 and Y10. If your son or daughter requires supervision please contact the relevant school office to enable us to establish accurate rolls:

**Year 7 and 8** Helen Batt – Phone: 6162 6269; email: 7/8Reception@radford.act.edu.au

**Year 9 and 10** Nancy Bonham – Phone: 6162 6204; email: HSReception@radford.act.edu.au

Given the increased traffic on campus, additional parking for parents is available in the car parks at the front of the TB Millar Hall, behind the Performing Arts Centre, along the road towards the back of the College and in the carparks by the Gymnasium and Senior Centre. Please refrain from parking in the ELC and Junior School parking areas until after 3:45pm. New entry arrangements from Haydon Driven will ease congestion at the College Street entrance.

Our teachers are looking forward to discussing the progress of your child this term. In preparing for the interviews, each of the teachers has been asked to consider your child’s engagement with learning, application in class, achievements thus far, individual needs and ways for improvement to occur. If, following the interviews, you would like to discuss your child’s overall progress further, I would encourage you to speak with either their Tutor or Head of Year.

Bookings for the Secondary School Parent Teacher Interviews can be made online on PTO from Fri 14 August until 10pm on the night before the interviews. Parents are strongly encouraged to make bookings early to avoid disappointment or inconvenience. An easy booking option is now available within PTO.
In addition to booked parent interviews with your child’s teachers, the Principal, Mrs Fiona Godfrey, will be available for informal discussions with parents. **No bookings are required to speak with Mrs Godfrey at the Parent Teacher Evenings.**