

ONLINE APPOINTMENT SYSTEM

Perm-A-Pleat

<https://radfordcollege.permapleat.com.au/schoolbookings>

The Online Appointment Booking system is now available for new uniform fitouts at the campus shop. This convenient service is for new students, and for current students when transitioning into a year level requiring a different uniform. The process consists of a dedicated 30-minute session with a knowledgeable uniform shop staff member.

You must REGISTER on the Perm-A-Pleat system before you can book an online appointment

How to register (before making an online appointment)

Step one – click onto the online [appointment button](#) on the uniform shop page

Step two – click onto “register now”

Step three – fill in required fields

Step Four – a PIN (Personal Identification Number) will be emailed through to the parent.

Once you have registered and received a PIN, you can BOOK an appointment

Booking an appointment

Step one – Click onto the new appointment tab. An online calendar with available dates marked in green will appear on screen.

Step Two – select/highlight date and time you want an appointment, from the available ones.

Step four – Confirmation box will require student’s name.

Families with more than one child need to make separate appointments for each child, with a separate login.

If you have any problems registering or making an appointment, please telephone the Uniform Shop directly on +61 2 6180 1088 or [email](#) the Uniform Shop.