



RADFORD COLLEGE

OUTSIDE SCHOOL HOURS CARE (OSHC)

ELC HOLIDAY PROGRAM

Pre-Kindergarten and Kindergarten

Dates: Monday 11 April 2016 – Friday 15 April 2015

Hours of Operation: 8:00am – 6:00pm

Venue: ELC – Piazza

Contact Number: 6162 5376 – OSHC Office / 0448 928 801 – ELC Mobile

Bookings Close: Friday 1 April 2016 (late bookings may be accepted after this date if places are still available).

**Please contact Rachelle Hayward directly for bookings after this date – rachelle.hayward@radford.act.edu.au **

Please Note

- Places are limited and payment must accompany booking forms
- If you have not already filled out a 2016 enrolment form, this must also accompany your booking form
- Bookings will be processed in order of receipt and a confirmation email will be sent. **DO NOT ASSUME YOUR BOOKING IS CONFIRMED WITHOUT A CONFIRMATION EMAIL**
- OSHC term fees must be paid in full before bookings can be accepted
- All Radford College OSHC programs, **except** ELC before School Care, are approved services for both Child Care Benefit (CCB) and Child Care rebate (CCR)

About our program

Radford College Outside School Hours Care aims to provide a care and education environment that enables children to participate in play, recreational and relaxation experiences, interact positively with peers and adults, and develop life skills. We endeavour to provide an environment and experiences which stimulate wonder and curiosity, respect and independence. We also promote healthy behaviours including good hygiene, nutrition and respect for others and our environment.

About our staff

The program is staffed according to our Service Approval issued by the Children's Policy and Regulation Unit. Daniel Caston and Rachelle Hayward are the qualified coordinators for this program and one is on the premises at all times during the program. They will be supported by experienced assistants, most of whom your children will know from After School Care. All staff members have undergone reference checks and have Working With Vulnerable People Cards.

What to bring

As we do not provide food for the children, please supply all food for your child, including morning and afternoon snacks and lunch, as well as a drink bottle. **PLEASE DO NOT SEND FOODS CONTAINING NUTS.**

It is recommended children wear suitable clothes for play. All care is taken for messy activities (smocks provided) but no responsibility is held for soiled or dirty clothing as a result of play. As activities will take place both indoors and outdoors, **please provide a Sun Smart hat, bucket or legionnaire's hat (no caps). Enclosed footwear and sleeved tops are compulsory.**

Money and valuables are best left at home as no responsibility can be taken for children's personal items.



OUTSIDE SCHOOL HOURS CARE (OSHC) Autumn ELC Program Highlights

Monday 11 April – Lake Ginninderra

Today we will be heading off to John Knight Park at Lake Ginninderra. Children will have the opportunity to become connected to nature and the environment through activities that will incorporate the natural elements of the park as well as the playgrounds. We will also enjoy a picnic lunch whilst visiting the park.

***Please pack a clearly labeled transportable lunch.**



Tuesday 12 April – PJ Party

Let's party! When you're in your pyjamas, partying just comes naturally. Children will have the opportunity to participate in party games like twister, musical statues, pass the parcel and pin the tail. We will also watch a movie, while enjoying milk and our very own homemade cookies. ****Please remember to come dressed in your PJ's***



Wednesday 13 April – Let's Play Indoor Playground

***Please arrive by 9:30am for a 10:00am departure**

Today is all about play and where better to play than *Let's Play* in Nicholls. With ball pits, climbing forts and slides what else could you want for a fun adventure? Back at school children will have the opportunity to create and play their very own games. ****Please pack a pair of socks for your child to wear during their time at Let's Play Indoor Playground***



Thursday 14 April – Boundless Playground

***Please arrive no later than 10:30am.**

Today we will be heading out to Boundless Playground, Canberra's first all abilities playground located on the shore of Lake Burley Griffin at Kings Park. The playground caters to different levels of ability and was initiated as a project to celebrate Canberra's centenary. Boundless is a free, state-of-the-art play space that is fun and inclusive of all children of all ages and abilities. We will also enjoy a picnic lunch whilst visiting the park. This will be followed by games and activities that promote engagement and empathy of people with different levels of abilities including those who are visually and physically impaired.

***Please pack a clearly labeled transportable lunch.**



Friday 15 April – The Reptile Man

Today children will be visited by up to 15 different types of Australian native reptiles (and their humans) for a day filled with reptile adventures. For those who wish, children will have the opportunity to get better acquainted with turtles, blue tongue lizards, frogs, pythons, goannas and a baby crocodile! During the afternoon session it's time to get creative using reptiles as inspiration.



RADFORD COLLEGE AUTUMN 2016 HOLIDAY PROGRAM BOOKING FORM (ELC)

Please return this booking form (by 1 April) via email: afters@radford.act.edu.au , Fax: (02) 6162 5335 (Attn: OSHC), or in person: To an OSHC Program Coordinator/Director or ELC/JS 1-4 Reception.

Child's Name: _____ Year Level: _____

The daily cost is \$70 per child and is non-refundable. Please tick which days your child will attend.
Where available, we will travel by Radford College bus.

Monday 11 April 2016	Lake Ginninderra Excursion	
Tuesday 12 April 2016	PJ Party In House	
Wednesday 13 April 2016	Let's Play Indoor Playground Excursion	
Thursday 14 April 2016	Boundless Excursion	
Friday 15 April 2016	Reptile Man In House	

- **Bookings MUST be accompanied by payment to secure your place**
- **OSHC term fees must be paid in full before bookings can be accepted**

Please ensure you sign below, as this is the permission for your child to attend programmed excursions.

Signature: _____ Date: ____ / ____ / ____

PAYMENT OPTIONS

CHEQUE	To OSHC Program Coordinator/ Director or ELC/JS 1-4 Reception. Cheques should be made payable to Radford College Outside School Hours Care.
DEBIT CARD / CASH	This can be done in person at the Radford College Accounts Office
FUNDS TRANSFER	Please use your child's name to identify your payment to BSB:062-913, Account No:10654010
CREDIT CARD	This method attracts a 1% credit card fee. To pay by phone please call 6162 6203 or complete the Credit Card payment details below.

RADFORD COLLEGE AUTUMN 2016 HOLIDAY CARE PAYMENT NOTIFICATION

Please indicate below the payment method used to secure your child's booking

Child's Name: _____ Grade: _____

Cheque enclosed

Debit Card/Cash
(In person at Radford College Accounts Office only)

Funds transfer made on ____/____/2016
To guarantee your place, please e-mail receipt of transfer to accounts@radford.act.edu.au

Credit Card: MasterCard / Visa (Please circle)

Card No.: _____ / _____ / _____

Expiry date: _____ / _____ Amount: \$ _____

Name on credit card: _____

Daytime phone no.: _____

Signature: _____