



RADFORD COLLEGE

Radford College is an Anglican co-educational day school, committed to fostering global citizens by inspiring students from Pre-K to Year 12 to make good choices, self-regulate and be resilient as the foundations for academic success. The College is located in the suburb of Bruce, in Canberra.

Groundsman Permanent Full-time

Suitably experienced and qualified applicants are invited to apply for this permanent full-time Groundsman position, commencing at the end March 2020.

The opportunity

An exciting opportunity has arisen within the Facilities team for a full-time Groundsman.

Applicants who are looking for a part-time position will have their applications considered for this role.

About the role

The Groundsman assists in the maintenance and presentation of the College's grounds and facilities.

Working at Radford College

At Radford, we believe that the key to higher performing students is the effectiveness of their teachers, and that the key to effective teachers is the support they receive which enables them to perform their roles. Exhibiting high levels of initiative and commitment to providing the best service, the Groundsman works to achieve the goal of providing our students and staff exceptionally maintained gardens, sporting ovals, grounds and training facilities.

Why choose Radford?

As well as supporting and enabling staff to achieve their potential, Radford College offers:

- A vibrant and rewarding place in which to work
- Professional Learning financial support
- Salary Continuance Insurance
- Discounted school fees for eligible employees
- Access to gym facilities and group fitness classes
- Generous Superannuation after qualifying period
- Salary Sacrificing
- Excellent resources and grounds
- Free onsite parking

For further information, please visit the [Employment](#) page on our Website.

About you

The successful candidate will have had working experience and knowledge of landscaping methods and techniques including turf management. They will be a confident, motivated self-starter who enjoys building relationships with multiple stakeholders within the College, possesses excellent communication skills, has a strong customer-service focus and can be

relied upon to work independently. Candidates must:

- Demonstrate the ability to perform regular strenuous physical activity
- Demonstrate a passion for collaborative working as a member of a high-functioning team, with the ability to adapt to changing priorities
- Be energetic, enthusiastic and demonstrate a willingness to grow through the sharing of best practice and professional experience
- Possess excellent communications skills both written and verbal, as well as excellent time management skills
- Be reliable and punctual
- Support Radford's strategic priorities and goals
- Uphold Radford's Values of Truth, Compassion and Wisdom

Qualifications

- Certificate II in Horticulture or working towards qualification
- General Constructions Induction Card (White Card)
- Chemcert
- Working at Heights
- Current knowledge of WHS Practices

How to Apply

If you have further enquiries regarding this position, please contact Human Resources at recruitment@radford.act.edu.au.

Applications close at **midnight on Sunday 1 March 2020**, and should be addressed to:

The Principal

email: recruitment@radford.act.edu.au

Applicants will be subject to employment screening and will be required to provide a current ACT Working with Vulnerable People card prior to commencing employment.

DUTY STATEMENT FOLLOWS



RADFORD COLLEGE

DUTY STATEMENT GROUNDSMAN

POSITION ACCOUNTABLE TO Head Groundsman

POSITION IS RESPONSIBLE FOR Not Applicable

CLASSIFICATION Independent Schools
ACT (Support and
Operational Staff)
Multi Enterprise
Agreement 2017
Building and
Maintenance Level 5

KEY RELATIONSHIP Not Applicable

PURPOSE

The Groundsman assists in the maintenance and presentation of the College's grounds and facilities.

RESPONSIBILITIES

- assist in the maintenance of College sports fields, gardens, ovals and grounds
- set out, mark, and maintain winter and summer sports fields and hard-court areas
- assist in the renovation of sports playing surfaces
- maintain and repair sporting equipment eg goal posts, cricket nets etc
- prepare and maintain the turf cricket pitch and associated training facilities
- undertake fertilising, weed and pest control programs
- seasonally, program the irrigation systems and repair or report any damage
- maintain hoses and portable irrigation systems in good working order
- maintain all grounds, workshop equipment and compound in a clean and safe condition
- regularly check the Facilities Helpdesk inbox
- daily-clean and remove litter from around Campus and empty bins
- unlock and secure buildings as required
- maintain the Work Health and Safety standards in all areas
- other duties as directed

QUALIFICATIONS, KNOWLEDGE AND EXPERIENCE REQUIRED

- Certificate II in Horticulture or working towards qualification
- Working at Heights
- General Construction Induction Card (White Card)
- Chemcert
- working knowledge of landscaping methods and techniques including turf management
- machinery experience

PERSONAL SKILLS AND ATTRIBUTES

- excellent communication and interpersonal skills, including customer service skills
- ability to show initiative, work independently and within a team
- excellent time management and the ability to prioritise
- ability to perform regular strenuous physical labour

It is a requirement that all Radford employees hold a current Working with Vulnerable People Clearance.

GroundsmanDec17