



RADFORD COLLEGE

# UNIFORM

Policy Code: Uniform/Students

Responsibility: DoSD

Last Updated: 8 April 2019

Due for Review: 1 June 2022

Accessible For:  Staff |  Students and Parents |  External

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## 1 Purpose:

The wearing of school uniforms by students assists the school community to:

Promote a sense of inclusiveness, non-discrimination and equity – students are known for who they are and what they do, not what they wear.

Recognise its student members.

Define the identity of the School within its broader community.

Promote school spirit.

Foster the School as an ordered and safe environment, where students gain an increasing appreciation of positive personal presentation.

Eliminate the risk of peer pressure to wear clothes which might be inappropriate, transitory items of fashion and/or expensive in nature.

Provide some quality control over the durability of clothing items.

Radford College aims to develop a sense of integrity and identity amongst its student community. Identity is about both the sharing of common experiences and character.

Uniform is part of the process of developing character as it provides space for the real person to 'show through' by eliminating some of the superficial 'image' aspects of growing up. The sharing of common experiences builds school culture and spirit.

The continued development of a positive school culture is an activity that must be carried out by each and every member of the school community each day. To not do so, risks a gradual and slow decline. While school uniform is but a part of the overall positive school culture at Radford College, it is a highly visible and symbolically important factor. Thus students, parents and staff must share responsibility for student compliance with good standards of school uniform.

### Special or Commemorative Clothing Policy

From time to time staff and students will seek permission for ceremonial or special clothing. These occasions might include Year 6 and Year 12 Graduation Jumpers and special events clothing (e.g. Year 12 Revue, Dancefest).

This policy applies to any clothing that is not part of official College-approved uniform.

Any clothing that is ordered for Radford College students may proceed under the following general conditions:

Approval is required from the appropriate Head of School/Head of Co-curricular.

The clothing is not to be worn at Radford College.

The clothing may not use the College Crest or use the College name.

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The clothing is not to use the College colours of Maroon, Blue or Grey.

Particular or specialised sport specific squad clothing or special subject clothing (e.g. Hospitality aprons/caps) and clothing for Radford College tours can be college approved clothing after appropriate process. If approved, such items can only be worn within the context outlined in the approval process. In these cases, college colours and insignia may be approved for use.

The purpose of this Policy is to ensure that non-uniform clothing is not worn to school, to school carnivals, or to weekend sport, in lieu of the College uniform.

## 2 Application and Scope:

All students PK – 12.

## Definitions:

Word/Term	Definition
Uniform	Dress code for Radford College activities.

## 3 Policy:

All students attending Radford College must wear an approved school uniform, unless exempted from doing so by the Principal or delegate on designated days and for exceptional reasons.

## 4 Related Policies/Further Information:

Student Behaviour Management Policy

## 5 Legislation/References:

## 6 Version Control and Change History:

Version	Date Effective	Principal Approval	Amendment
1	1 June 2015		Updated. New policy format.
2	8 February 2017		Updated – new requirements for Secondary School hats, boys’ hair and socks.
3	7 August 2018		Updated – Junior School Additional Items
4	8 April 2019		Updated – Junior School Hair requirements



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## 7 Procedures:

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### JUNIOR SCHOOL

<b>Summer - Terms 1 and 4 - Pre K – Year 4</b>	<b>Winter - Terms 2 and 3 - Pre K – Year 4</b>
Polo shirt	Polo shirt – short or long sleeved
Shorts or skorts	Long track pants (boys and girls styles)
Bomber Jacket: formal occasions e.g. excursions	Polar Fleece Top
	Bomber Jacket: formal occasions e.g. excursions
Shoes – Velcro tab fastening (PreK and K); black lace up (Years 1-4) (sport shoe style) Socks – navy blue	
<b>Summer - Terms 1 and 4 - Years 5 and 6</b>	<b>Winter - Terms 2 and 3 - Years 5 and 6</b>
<b>Girls</b>	<b>Girls</b>
Radford Summer dress and ankle length plain white socks turned down	Skirt: Radford tartan and ankle length plain white socks turned down or grey stockings, 70 denier or cotton blend tights, mid grey or
Shorts: grey, polyviscose, wash ‘n’ wear and ankle length grey socks	Slacks: mid-grey, Melange fabric and ankle length grey or black socks
Blouse (worn with shorts): ‘Peter Pan’ style, pale blue, long or short sleeves	Blouse: ‘Peter Pan’ style, pale blue, long or short sleeves
Tailored pale blue shirt (worn with shorts)	
<b>Boys</b>	<b>Boys</b>
Trousers: mid-grey, Melange fabric and ankle length grey socks, (optional) plain black leather belt with plain buckle	Trousers: long grey, Melange fabric and ankle length grey or black socks, (optional) plain black leather belt with plain buckle
Shorts: grey, polyviscose, wash ‘n’wear and ankle length grey socks	Tie: junior boys
Shirt: blue stripes, long or short-sleeves	Shirt: blue stripes, long or short-sleeves
<b>General</b>	<b>General</b>
Blazer (optional): garnet with crest	Blazer: garnet with crest
Jumper: grey or garnet with school crest	Jumper: grey or garnet with school crest
Shoes: plain black, polishable leather, lace up, with heel	Shoes: plain black, polishable leather, lace up, with heel
Vest (optional): grey or garnet with school crest	Vest – (optional) grey or garnet with school crest

<b>Sports Uniform - Years 1 - 6</b>	
<p>House polo shirt (on sports day and College carnivals) Radford PE polo shirt Year 5-6          Radford navy shorts with embroidered "R" Year 5 -6          Radford navy track pants with embroidered "R" and Radford track top (optional). White socks.          Cross trainers or runners. <b>No slip-on shoes are permitted.</b></p>	
<b>Additional Items - Pre K - Year 6</b>	
<p>Outer coat- Radford College rain jacket worn over polar fleece or blazer, but not instead of polar fleece or blazer - <b>optional</b>          Gloves – navy, grey or white only - <b>optional</b>          Beanie – Radford College issue only - <b>optional</b>          Scarf – Radford College issue only - <b>optional</b>          Bucket Hat or Legionnaires – Radford College issue only – embroidered 'R' – <b>compulsory</b>          Bag - garnet with school crest - <b>compulsory</b></p>	

## Junior School – dress regulations

All items of uniform are to be clean and well maintained.

Shoes are to be kept in good condition, clean and polished.

Shirts must be tucked in at all times with the exception of the optional short-sleeved tailored shirts, designed to be worn out with the summer uniform. This shirt, if worn in terms 2 and 3 is tucked in.

Acceptable jewellery is a watch and one pair of small gold or silver studs. Any visible studs are limited to one in each earlobe.

The use of nail polish or make up is not permitted with the Radford uniform.

Students' hairstyles should be neat, off the face, well-groomed and natural in colour. Where long enough to be tied back, then it should be tied back. If using ribbons, bands or scrunchies they should be navy, black or maroon, or brown to match hair colour.

Hair styles must not be styled or cut in an extreme manner: This includes shaved, stepped, undercut and layered styles.

Full Radford uniform is to be worn when travelling to and from the College. Exceptions are made when students are picked up from within the school grounds by car after sports practice.

Year 5 and 6 - Blazers must be worn when the Radford winter uniform is worn outside the College grounds or at College functions, including all Assemblies and Chapels. They may be removed during the school day.

Year 5 and 6 - When ties are worn the top button of the shirt is to be done up and the tie should sit neatly covering the button.

Year 5 and 6 - Dresses and skirts are to be of the appropriate length, that is no higher than the width of the wearer's four fingers (middle knuckles) above the top of the knee.

Students may wear navy leggings, with the summer uniform, for religious or cultural beliefs and practices.

On cold or wet days, for reasons of safety and comfort and to protect the uniform, cyclists may wear appropriate cycling gear and change into full uniform on arrival.

- All clothing must be clearly marked with the student's name. This applies to all items of uniform and sports gear. The College cannot accept any responsibility for finding lost or mislaid items of clothing.



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- Lost property is handed into Reception. Named items will be returned to the owner via the teacher, unnamed items will be on display regularly, and then sent to the clothing pool or charity if unclaimed.
- School bags are available in 4 sizes. Please buy the size appropriate to your child's size.
- The following general dress rules apply on all non-uniform days
  - The normal school rules apply regarding hair, jewellery and makeup.
  - Enclosed, sturdy footwear must be worn.
  - Normal PE uniform is to be worn for PE, and safety requirements still apply in all activities.
  - Clothing worn on the day should be reasonable and modest. Shirts with offensive slogans, short skirts or shorts, bare midriffs or clothing that does not cover the shoulders are not permitted.
  - Parents of students who arrive at school wearing inappropriate clothing will be required to provide a change of clothes. Parents are asked to assist us by ensuring their children are appropriately dressed.

## YEARS 7-10

<b>Summer – Terms 1 and 4</b>	<b>Winter – Terms 2 and 3</b>
<b>Girls</b>	<b>Girls</b>
Radford summer dress and ankle length plain white socks turned down or	Skirt: Radford tartan and ankle length plain white socks turned down or grey, 70 denier stockings or cotton blend tights, mid grey or
Shorts: grey, polyviscose, wash 'n' wear and ankle length white socks	Slacks: mid-grey, Melange fabric and ankle length grey or black socks, (optional) plain black leather belt with plain buckle
Blouse (worn with shorts): 'Peter Pan' style, pale blue short sleeves	Blouse: 'Peter Pan' style, pale blue, long or short sleeves
Shoes: plain black, polishable leather, lace-up, regulation heel.	Shoes: plain black, polishable leather, lace-up with regulation heel.
<b>Boys</b>	<b>Boys</b>
Trousers: long grey, Melange fabric and Radford crew length or long socks, plain black leather belt with plain buckle (optional) or	Trousers: long grey, Melange fabric and Radford crew length or long socks, plain black leather belt with plain buckle (optional)
Shorts: grey, polyviscose, wash'n'wear and Radford crew length or long socks.	Tie: junior boys
Shirt: blue stripes, short-sleeved (designed to be worn out) or long-sleeves	Shirt: blue stripes, long or short-sleeves
Shoes: plain black, polishable leather, lace-up with regulation heel	Shoes: plain black, polishable leather, lace-up with regulation heel

<b>General</b>	<b>General</b>
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Blazer: Garnet with crest (optional)	Blazer: Garnet with crest
Jumper: garnet or light grey with crest	Jumper: garnet or light grey with crest
Vest (optional): garnet or grey with crest	Vest (optional): garnet or grey with crest
Approved Radford hat or cap (compulsory)	Outer coat – Radford College navy jacket (optional), worn over the blazer to and from school.
Outer coat – Radford College navy jacket (optional) Not to be worn as outer layer to and from school.	Scarf: Radford College issue (optional)
	Beanie: Radford College issue (optional)

### YEARS 11 and 12

<b>Summer – Terms 1 and 4</b>	<b>Winter – Terms 2 and 3</b>
<b>Girls</b>	<b>Girls</b>
Skirt: Radford garnet and ankle length plain white socks turned down or	Skirt: Radford tartan and ankle length plain white socks turned down or grey, 70 denier stockings or cotton blend tights, mid grey or
Slacks: mid-grey and ankle length grey socks	Slacks: mid-grey, Melange fabric and ankle length grey or black socks, (optional) plain black leather belt with plain buckle
Blouse: white, long or short-sleeves, round collar with garnet piping, garnet embroidered 'R' on pocket	Blouse: white, long or short-sleeves, round collar with garnet piping, garnet embroidered 'R' on pocket
Shoes: plain black, polishable leather, lace-up, regulation heel.	Shoes: plain black, polishable leather, lace-up, regulation heel.
<b>Boys</b>	<b>Boys</b>
Trousers: long grey, Melange fabric Radford crew length or long socks, and plain black leather belt with plain buckle (optional)	Trousers: long grey, Melange fabric and Radford crew length or long socks, plain black leather belt with plain buckle (optional)
Shorts: grey, polyviscose, wash'n'wear, Radford crew length or long socks.	
Shirt: plain white, short or long-sleeved	Shirt: plain white, short or long-sleeved
Tie: senior boys	Tie: senior boys
Shoes: plain black, polishable leather with regulation heel	Shoes: plain black, polishable leather with regulation heel

<b>General</b>	<b>General</b>
Blazer: Garnet with crest (optional)	Blazer: Garnet with crest
Jumper: garnet or light grey with crest	Jumper: garnet or light grey with crest
Vest (optional): garnet or grey with crest	Vest (optional): garnet or grey with crest



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Approved Radford hat or cap (compulsory)	Outer coat – Radford College navy jacket (optional), worn over the blazer to and from school.
Outer coat – Radford College navy jacket (optional). Not to be worn as outer layer to and from school.	Scarf: Radford College issue (optional)
	Beanie: Radford College issue (optional)

### PE Uniform – Years 7-12 - Boys and Girls

Radford PE polo shirt
Navy Radford PE shorts or navy Radford tracksuit pants
Radford tracksuit jacket
White socks
Cross trainers or runners
Hat – compulsory for all students - Terms 1 and 4

The PE uniform is to be worn at:

- All PE classes
- All sporting events where the student represents the school.
- All co-curricular activities involving physical activity where another activity specific uniform does not take precedence
- The College tracksuit is the outer garment to be worn at co-curricular activities

**House shirts** replace the Radford PE shirt at the following events (the remainder of the uniform on these days is the PE uniform):

- All intra school carnivals (swimming, cross country and athletics)
- Foundation Day.

### Secondary School - Dress Regulations

#### Winter

- Blazers must be worn when the Radford winter uniform is worn outside the College grounds or at College functions, including all Assemblies and Chapels. They may be removed during the school day after students have signed in before school.
- The navy Radford jacket may be worn as the outer layer during the school day.

**General**

- All items of uniform are to be clean and well maintained.
- Full Radford uniform is worn when travelling to and from the College. Exceptions are made when students are picked up from within the school grounds by car after sports practice.
- There is a two-week transition period either side of the Term 1 and Term 3 holidays where students may elect to wear either the summer or winter uniform in response to weather conditions.
- Shoes are to be kept in good condition, clean and polished.
- The socks worn by boys when in shorts and girls wearing either summer or winter uniform must be kept above the ankles.
- Dresses and skirts are to be of the appropriate length, that is, no higher than the width of the wearer's four fingers (middle knuckles) above the top of knee.
- Shirts must always be tucked in, with the exception of the optional short-sleeved tailored shirt designed to be worn out with the summer uniform (Year 7-10 boys' shirt and girls' blouse). This shirt, if worn in terms 2 and 3 is tucked in.
- Garments worn under shirts or blouses should be neutral in colour.
- When ties are worn the top button of the shirt is to be done up and the tie should sit neatly covering the button. Ties are worn to and from school in summer (Terms 1 and 4) in the Senior School and may be removed whilst at school in summer. Ties are worn in winter in the Secondary School.
- Acceptable jewellery is a watch and one pair of plain small gold or silver studs or sleepers. Any visible studs are limited to one in each earlobe.
- Clear studs are not acceptable.
- Any tattoos must not be visible.
- The use of nail polish or noticeable make-up is not permitted with the Radford uniform.
- Girls' hairstyles should be neat, and hair should be well groomed, natural in colour and where long enough to be tied back, then it should be tied back, using ribbons, bands or 'scrunchies' in garnet, blue, black or white or to match hair colour.
- Boys' hair should be neat, off the face, well-groomed and natural in colour. It should not extend beyond the top of the collar at the back or the eyebrows at the front. One centimetre on the top of the head is the minimum length and dramatic layered effect of levels are not accepted. Hair may be pulled back off the face, off the collar and tied at the back.
- The Head of Year will make the ultimate decision as to the appropriateness of a student's hairstyle/colour if necessary.
- Boys should be clean shaven.
- On cold or wet days, for reasons of safety and comfort and to protect the uniform, cyclists may wear appropriate cycling gear and change into full uniform on arrival.
- Students may wear navy leggings, with the summer uniform, for religious or cultural beliefs and practices.
- All clothing must be clearly marked with the student's name. This applies to all items of uniform and sports gear. The College cannot accept any responsibility for finding lost or mislaid items of clothing.
- Lost property is handed into the Main Reception. Named items will be returned to the owner via the tutor, unnamed items will be on display regularly, and then sent to the clothing pool or charity if unclaimed.
- Students are encouraged to use Radford school bags or back packs (with crest). If another bag is used, it must be ergonomically appropriate and project a positive image of the student and school.
- The following general dress rules apply on all non-uniform days
- The normal school rules apply regarding hair, jewellery and makeup.





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- Enclosed, sturdy footwear must be worn.
  
- Normal PE uniform is to be worn for PE, and safety requirements still apply in practical subjects – see note above for enclosed sturdy footwear in particular.
- Clothing worn on the day should be reasonable and modest. Shirts with offensive slogans, short skirts or shorts, bare midriffs or clothing that does not cover the shoulders are not permitted.
  - **Students who arrive at school wearing inappropriate clothing may be sent home to change. Parents are asked to assist us by ensuring their children are appropriately dressed.**